

Mixson Assembly, Inc. 2024 Annual Meeting
C/O Ravenel Associates, Inc.
960 Morrison Drive, Suite 100
Charleston, SC 29403
(843) 768-9480

October 23, 2024

Dear Mixson Assembly, Inc. Owners,

The 2024 Annual Meeting has been scheduled for Wednesday, November 20, 2024, at 6:00 pm. The meeting will be held at the North Charleston Sports Complex Gym (Formerly Danny Jones), 1145 Monitor Street, North Charleston, SC 29405. The doors will open at 5:00 pm. An agenda and proxy card are enclosed.

It is especially important that you return the enclosed proxy card to our office, indicating whether or not you plan to attend, and naming **only one** person to represent you if you cannot attend. A quorum of 25% of the total Association votes must be reached in person or by proxy to conduct a legal meeting. A virtual option will not be available. Proxies should be returned no later than November 19, 2024, to ensure there will be ample meeting materials for everyone. You may return your proxy by email to djonjevic@ravenelassociates.com, by fax to 843-768-5047, or by mail to the address above.

If you are interested in serving on the Board, please send a brief Bio. There is one vacancy on the Board of Directors.

On Behalf of the Mixson Assembly, Inc. Board of Directors

**Mixson Assembly, Inc. 2024 Annual Meeting
Wednesday, November 20, 2024, at 6:00 pm**

AGENDA

1. Call to Order
2. Proof of Notice and Quorum
3. Review and Approval of the 2023 Annual Meeting Minutes
4. Neighborhood Update – Trever Etminan, Board President
5. Communications Update – Keegan Robbins, Board Secretary
6. Enforcement Update – Compliance Committee Chairperson
7. 2024 Financial Review and 2025 Budget Review – Stephen Johnson, Treasurer
8. Nomination and Election of Board Member – One Seat Open
9. Adjournment